

Client Confirmation of Munis Workstation & Printer Requirements

Date:

District:

District Treasurer:

District IT Functional Lead:

We confirm that we have received and will ensure that all Munis workstations and Munis printers will meet the requirements detailed here no later than **July 1, 2017**:

- Munis Workstation Requirements:
http://ohconnect.org/fiscal/files/munis_client_system_requirements.pdf
- Munis Printer Requirements:
http://ohconnect.org/fiscal/files/munis_printer_requirements.pdf

We understand these requirements must be met for all individuals who will utilize Munis for financial, payroll, and HR processing (functional leads, core users, and end users). For district employees who need to access the Munis Employee Self Service portal, most current browsers will suffice.

By signing this, we agree that we have met the following requirements (only the most important requirements listed below):

- Munis-compatible browser is installed
- OS, Memory, and Disk Space is appropriate
- Silverlight is installed (both PCs and Macs)
- Tyler Custom Silverlight package has been installed (PCs / Internet Explorer only)
- Internet Explorer intranet security is configured (PCs only)
- Printer meets all of the requirements; in particular but not limited to:
 - High speed USB 2.0 Port
 - Automatic Duplexing unit that is included and enabled

Please return this sign off to Connect within 5 business days.

District IT Functional Lead: _____ Date: _____

cc: District Treasurer