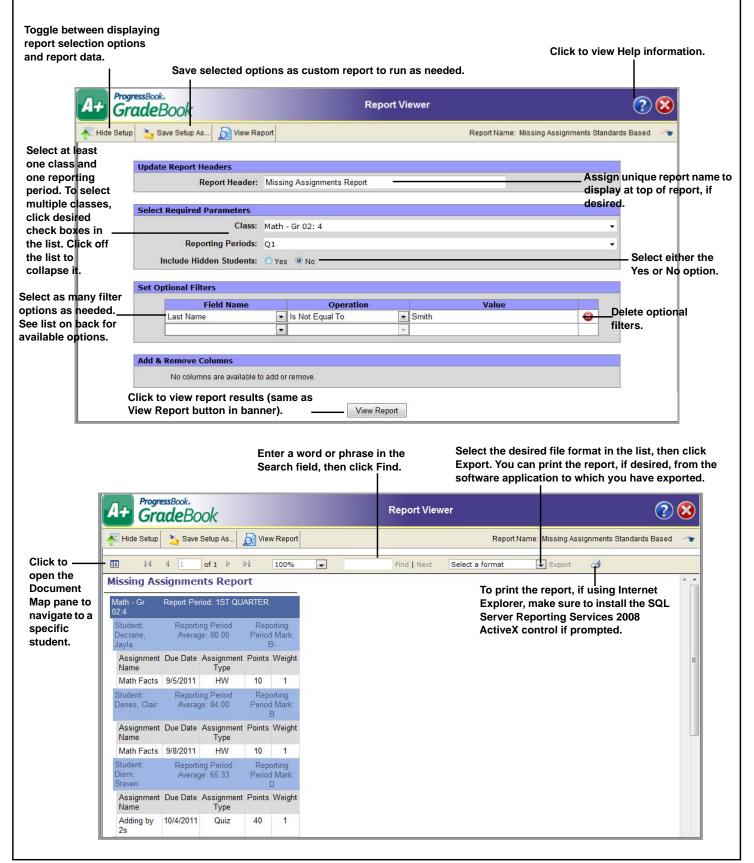# Missing Assignment Standards Based Report Quick Reference

The Missing Assignment Standards Based report displays missing assignment information for individual and multiple classes in individual and multiple reporting periods. To include assignments in this report, you must have designated an assignment as missing on the Assignment Marks screen. If you are trying to run a Missing Assignment Report on a class using traditional grading, please use the Missing Assignment Report in the Classic Report list.

Toggle between displaying report selection options and report data.

Click to view Help information.

Save selected options as custom report to run as needed.

Select at least one class and one reporting period. To select multiple classes, click desired check boxes in the list. Click off the list to collapse it.

Assign unique report name to display at top of report, if desired.

ProgressBook. GradeBook

Report Viewer

Hide Setup | Save Setup As... | View Report

Report Name: Missing Assignments Standards Based

Update Report Headers

Report Header: Missing Assignments Report

Select Required Parameters

Class: Math - Gr 02: 4

Reporting Periods: Q1

Include Hidden Students: ○ Yes ● No

Select either the Yes or No option.

Select as many filter options as needed. See list on back for available options.

Set Optional Filters

Field Name	Operation	Value	
Last Name	Is Not Equal To	Smith	⊖

Delete optional filters.

Add & Remove Columns

No columns are available to add or remove.

Click to view report results (same as View Report button in banner).

View Report

Enter a word or phrase in the Search field, then click Find.

Select the desired file format in the list, then click Export. You can print the report, if desired, from the software application to which you have exported.

ProgressBook. GradeBook

Report Viewer

Hide Setup | Save Setup As... | View Report

Report Name: Missing Assignments Standards Based

Click to open the Document Map pane to navigate to a specific student.

|◁ ◁ 1 of 1 ▷ ▷| 100% ▼ | Find | Next | Select a format ▼ Export

Missing Assignments Report

To print the report, if using Internet Explorer, make sure to install the SQL Server Reporting Services 2008 ActiveX control if prompted.

Math - Gr 02:4	Report Period: 1ST QUARTER	
Student: Decrane, Jayla	Reporting Period Average: 80.00	Reporting Period Mark: B-

Assignment Name	Due Date	Assignment Type	Points	Weight
Math Facts	9/5/2011	HW	10	1

Student: Denes, Clair	Reporting Period Average: 84.00	Reporting Period Mark: B

Assignment Name	Due Date	Assignment Type	Points	Weight
Math Facts	9/8/2011	HW	10	1

Student: Diem, Steven	Reporting Period Average: 65.33	Reporting Period Mark: D

Assignment Name	Due Date	Assignment Type	Points	Weight
Adding by 2s	10/4/2011	Quiz	40	1

Available Filter Options

Field Name	Description
Assignment Name	Name of the assignment.
Assignment Type	Assignment type associated with the assignment.
Average	Average in the class.
Course Name	Name of the course.
Due Date	Date the assignment is due.
First Name	First name of the student.
Last Name	Last name of the student.
Points	Total value of the assignment.
Reporting Period Mark	Mark in the current reporting period.
Reporting Period Name	Name of the reporting period, which is based on the Term Begin and Term End dates, specified on the Reporting Periods screen.
Weight	Weight of the assignment.