

Class Roster Report

If you are running the Class Roster Report on the bottom of the first page of reports, you need to set these parameters and settings:

Class Roster Report:

Heading Font: Helvetica
Size, line height, style: 10, 11, Bold
Print Heading on: First page of each class

In the Heading Text box:

Teacher: ^(teachername)
Course: ^(coursename)
Room: ^(room)
Number of Students Enrolled: ^(no_of_students)

Column title font: Helvetica
Size, line height, style: 10, 12, Bold
Print column titles on: All pages

Roster Font: Helvetica
Size, line height, style: 9,11

In the Roster Column Text box:

lastfirst\Name\2.25\L
student_number\Student#\1.0\C
grade_level\Grade\.5\C
gender\M/F\.5\C
Home_Phone\HomePhone\1.0\L
DOB\Birth date\.75\L